

AGENDA  
Parks & Recreation Commission  
Wednesday, May 28, 2025  
7:00 PM  
City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: May 28, 2025

Approval of minutes: February 26, 2025

Public comments:

Old business report:

New business:

- Park Signage
- Ribbon Cutting

Next meeting: June 23, 2025.

Public/Commissioners comments:

Adjournment:

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## **PARKS AND RECREATION COMMISSION**

### **REGULAR MEETING**

Draft Minutes of Wednesday, February 26, 2025

7:00 p.m. at Owosso City Hall

**CALL TO ORDER:** Vice-Chair Selbig called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:**

**MEMBERS PRESENT:** Vice-Chair Selbig, Commissioners Lienau, Mahoney, Rodman, Agnew, and Maginity

**MEMBERS ABSENT:** Chairman Workman and Commissioner Smith

**APPROVAL OF AGENDA:** Commissioner Rodman made a motion to approve the agenda for February 26, 2025. The motion was supported by Commissioner Mahoney. Ayes all, motion carried.

**APPROVAL OF MINUTES:** Commissioner Rodman made a motion to approve the minutes for January 22, 2025. The motion was supported by Commissioner Mahoney. Ayes all, motion carried.

**PUBLIC COMMENTS:** None

**OLD BUSINESS REPORT:** Amy Fuller shared that the City Council had approved the Commission's request to apply for a DNR Passport Grant for pickleball and tennis courts at Bentley Park and had approved \$60,000 in general fund dollars to help fund the project. Amy also shared that difficulties locating right-of-way lines along M-21 and gaining easements have pushed the CIS Trail project back. The City Engineer is now planning on both the CIS Connection along M-21 and the Jerome Street sections to be completed during the spring and summer of 2026. The Grand Avenue Playground is scheduled for delivery on March 20 and can be installed once the ground thaws.

### **ITEMS OF BUSINESS:**

**Park Signage:** The Commission discussed signage at several parks. Staff will bring drafts of signs for the entrance to Grove Holman Park to the April meeting. There will be signage installed thanking the voters at each of the new millage projects. Three signs will be ordered for Grand Avenue Park: an entrance sign, a park rules sign, and a millage sign.

**2025-2026 Budget:** Commissioners discussed suggestions for staff to request in the 2025-26 budget. Replacing the aging bleachers at the ballfields was a priority.

**Bentley Park Pickleball/Tennis Courts:** Amy Fuller reported on grant progress.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**ADJOURNMENT:** Commissioner Rodman made a motion to adjourn at 8:00 p.m. The motion was supported by Commissioner Mahoney. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



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May 21, 2025

Parks and Recreation Commission  
Ongoing Project List

Bennett Field Scoreboards: Scoreboards will be added to the 2025-26 budget and can be purchased after July 1, 2025.

Park Wayfinding Signage: Wayfinding signs have been installed for the soccer fields and the baseball fields. We can add additional signs as the budget allows.

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Sidewalk Improvements: Installation is scheduled for July-August 2025.

CIS Trail: Engineering for this project has begun. The engineering firm the city hired has experienced some challenges identifying MDOT's right-of-way on M-21, working through these challenges has taken a little longer than originally anticipated. Construction has been moved to spring 2026 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail.

Grand Avenue Park: Signage still needs to be finalized, and a ribbon cutting needs to be scheduled.

Splash pad and pickleball/tennis courts at Bentley Park: The City Council approved the Commission's request to apply for a DNR Passport Grant for \$150,000 with an additional \$60,000 in funding from the general fund and \$60,000 from the new park millage. The DNR grant was submitted prior to the April 1 deadline.

Respectfully submitted,

Amy Fuller  
Assistant City Manager

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 751 - PARKS							
101-751-702.200	WAGES	58,371.00	43,231.66	4,588.84		15,139.34	74.06
101-751-702.300	OVERTIME	3,615.00	2,623.10	180.31		991.90	72.56
101-751-702.400	WAGES - SEASONAL	28,924.00	14,378.00	1,248.00		14,546.00	49.71
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00		0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00		0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	6,955.00	4,532.44	435.63		2,422.56	65.17
101-751-716.000	FRINGES	0.00	0.00	0.00		0.00	0.00
101-751-716.100	HEALTH INSURANCE	18,544.00	11,416.14	904.16		7,127.86	61.56
101-751-716.200	DENTAL INSURANCE	906.00	773.54	89.64		132.46	85.38
101-751-716.300	OPTICAL INSURANCE	97.00	83.34	10.14		13.66	85.92
101-751-716.400	LIFE INSURANCE	261.00	190.08	21.12		70.92	72.83
101-751-716.500	DISABILITY INSURANCE	612.00	331.93	30.53		280.07	54.24
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	5.70	0.00		9.30	38.00
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	0.00	0.00		0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,067.00	1,841.03	240.57		1,225.97	60.03
101-751-719.000	WORKERS' COMPENSATION	3,730.00	3,341.01	331.37		388.99	89.57
101-751-728.000	OPERATING SUPPLIES	5,000.00	2,472.29	25.84		2,527.71	49.45
101-751-818.000	CONTRACTUAL SERVICES	20,000.00	11,059.60	2,000.00		8,940.40	55.30
101-751-920.100	ELECTRICITY	12,623.00	6,685.24	660.44		5,937.76	52.96
101-751-920.200	GAS	0.00	0.00	0.00		0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00		0.00	0.00
101-751-920.400	WATER & SEWER	25,500.00	14,131.48	0.00		11,368.52	55.42
101-751-920.500	REFUSE	500.00	315.88	0.00		184.12	63.18
101-751-930.000	BUILDING MAINTENANCE	72,200.00	32,691.80	6,620.92		39,508.20	45.28
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	5,000.00	2,004.47	71.96		2,995.53	40.09
101-751-937.000	TREES & GARDEN	2,000.00	148.99	0.00		1,851.01	7.45
101-751-940.000	EQUIPMENT RENTAL	101,103.00	80,338.29	2,117.69		20,764.71	79.46
101-751-971.000	LAND	0.00	0.00	0.00		0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00
Total Dept 751 - PARKS		369,023.00	232,596.01	19,577.16		136,426.99	63.03
TOTAL EXPENDITURES		369,023.00	232,596.01	19,577.16		136,426.99	63.03
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		369,023.00	232,596.01	19,577.16		136,426.99	63.03
NET OF REVENUES & EXPENDITURES		(369,023.00)	(232,596.01)	(19,577.16)		(136,426.99)	63.03

CASH SUMMARY BY FUND FOR CITY OF OWOSSO  
FROM 07/01/2024 TO 05/21/2025  
FUND: 208 238  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 05/21/2025
208	PARK/RECREATION SITES FUND	25,942.88	23,168.01	33,080.63	16,030.26